



Course Name:	SFL40115 Certificate IV in Floristry
Is this course for me?	Being a florist is a most rewarding and exciting career where you can express your creative talents, work with one of nature's beautiful creations and touch the lives of others by helping them communicate through the medium of flowers.
	This course is open to the general public, but particularly to experienced employees in the floristry business. You will develop business skills, front line management skills and skills in advanced floristry design. This course applies to those who are owner/managers of a floristry outlet with responsibility for the managerial and financial operations of the small business. You will need to complete Certificate IV in Floristry or demonstrate equivalent skills.
Course Description:	WHAT WILL YOU LEARN? SFL40115 Certificate IV in Floristry is expected to take 3 terms of study. The course includes 3 practical terms of classroom lectures, as well as various projects to complete. This course is expected to be completed in 1½ to 2 years. The classes are one day a week either face-to-face or online (via Zoom).
Certificate IV in Floristry has the following units:	SFL401105 Certificate IV in Floristry
	Term 1SFLDEC003 Design complex floristry productsSFLDEC009 Construct complex floristry productsSFLMGT001 Coordinate floristry work teamsBSBSMD407 Manage a small teamTerm 2SFLDEC010 Coordinate floristry products for special occasionsSFLDEC012 Maintain and order floristry stockSFLWHS002 Provide a safe work environmentAHCNSY303 Install and maintain plant designsTerm 3BSBSMB402 Plan small business financesBSBSMB403 Market the small businessBSBSMB404 Undertake small business planningBSBSMB421 Manage small business finances

Where is it held?	Practical Online lecture (via Zoom) are completed online from the comfort of your own home or office. Depending on student interest, we are also able to conduct this course at other locations – please contact us to register your interest.
How much study is there?	There will be 4 workbooks covering the units of competency to complete over 3 terms, which include research and planning, as well as practical projects to be completed each term.
What is in it for me?	CAREER OPPORTUNITIES This course is designed to increase your skills in areas required to own or manage a successful business in the floristry industry. Successful completion of SFL40115 Certificate IV in Floristry allows entry in further study such as SFL50115 Diploma in Floristry.
How do I get in?	Applicants to the course may be interviewed to determine your experience and training needs. You may be required to undertake a literacy assessment in order to demonstrate competency at the required level.
Language, Literacy, and Numeracy requirements	 This course requires effective language, communication, and interpersonal skills. You will be expected to: Work with customers and other staff members Read and understand a range of simple texts Write short answers to questions in your learner workbooks and on-line You will need access to the internet to complete your on-line learning and you will need good computer skills You should be able to use a calculator to calculate sales. If you need further assistance, we can offer you language, literacy, and numeracy assistance beyond the course hours for an additional fee.
How am I assessed?	Assessment is competency based. 6077 At the end of each term there will be short-answer theory assessment, and a demonstration of practical floristry skills within a time frame.
Credit Transfer	Flowers to Impress School of Floristry recognize AQF qualifications and Statements of Attainment issued by any other Registered Training Organisation (RTO). If you have completed some of this qualification with another RTO, then please contact your course coordinator for credit transfer.

Recognition of Prior Learning	 If you are a practicing florist and you believe that you have the skills and knowledge covered by this qualification, then you may apply for Recognition of Prior Learning. 1. Contact RTO staff to discuss your past experience and / or qualifications in floristry. 2. Provide a portfolio of evidence, oral or written questions to substantiate claims 3. Demonstrate your skills and current competencies. Evidence should demonstrate an acceptable level of floristry skills and current industry knowledge. Cost of Recognition of Prior Learning is: \$2700.00. Additional training to fill any gaps will incur an additional charge of \$600.00 per day.
Cost	Cost for each term is \$2,880.00 (Total \$8,640) – this does not include flowers for classes. The School pays for flowers for the final assessment for a big scale event. There is an additional Enrolment Fee of \$400.00, which is required prior to the beginning of the course.
(/	There are 2 payment options for the \$8,640 fee:
	Option 1 – A monthly payment over 12 months - \$ 720 per month
	OR
	Option 2 – A monthly payment over 18 months - \$ 480 per month
	Cost includes: tuition, workbooks, classroom materials and assessment.
	The enrolment fee of \$400.00 must be paid a minimum of 2 weeks before the course begins, and this fee is not refundable.
Refund policy	All fees and charges will be outlined to students before enrolment for courses offered by Flowers to Impress. Should Flowers to Impress cancel any course, participants are entitled to a full refund or transfer of funds to a future course. An initial non-refundable deposit of \$400.00 will apply to all certificate courses, payable two weeks before course commencement. No refund is available to participants who leave before finalising the course or unit of competency unless they can provide a medical certificate or show extreme personal hardship. In that case, fees may be refunded on a pro-rata basis. All monies received are entered into the Flowers to Impress accounting system and are not accessed until the course commences. Flowers to Impress has a comprehensive record keeping system to track payments and ensure pro-rata refunds for eligible students.
How do I apply?	For full time or part – time study, please contact us at Flowers to Impress. Our enrolment form is available from our offices or via our website <u>www.flowerstoimpress.com.au</u>
	Each person will be interviewed to determine if this course is right for you.

Our commitment to	
you:	Flowers to Impress is responsible for delivering training and assessment in accordance with the Standards for Registered Training Organisations. When you finalise payments and complete all course work and assessments, then Flowers to Impress will issue the AQF Certificates or Statements of Attainment for (SFL40115 Certificate IV in Floristry). If Flowers to Impress closes or ceases to deliver any part of this course, then we will make arrangements to transfer your assessments and course work to another Registered Training Organisation so that you can complete your qualification, or we will refund your full fees.
	Upon completion of each unit of competency, you may choose to exit with a Statement of Attainment for competencies achieved. When you complete all the course work and assessments, you will be awarded the certificate for SFL40115 Certificate IV in Floristry.
About us	Debby Birach-Mayer is a Dutch Master Floral Designer with over 35 years of experience in 4 different countries. She owned a successful floristry business in Sydney for 7 years and designed for a great number of prestige hotels around Sydney.
E	Debby has participated in international flower competitions and won awards for her innovative designs and fresh approach. Debby's qualifications in floristry include horticulture, art, flower arranging and design to comprehensively include every aspect of flowers from growing flowers, to arranging cut flowers, to growing the business. Debby completed TAE40116 Certificate IV in Training and Assessment in March 2019.
Additional Information	For further information: <u>Flowers to Impress Pty Ltd</u> Phone: (07) 4638 2727 Mobile: 0414 522 610 Email address: <u>school@flowerstoimpress.com.au</u> Web address: <u>www.flowerstoimpress.com.au</u>
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